



APPLICATION FOR ACF PRACTICAL TEST ADMINISTERED BY ACF/MCC

Register me for the ACF Practical Testing Date by ACF/MCC _____

Date of Application: _____ ACF Membership # _____

Name: _____

Address: _____

City/State/ZIP: _____

Phone: Work: _____ Home: _____

E-mail: _____

ACF Chapter Name: _____ Chapter #: _____

ACF Certification Level testing for: _____
(CC, CPC, CEC, CCC, CSC CCE, CEPC, etc.)

Enclose 2 checks-

One(1) deposit check for \$100.00, which will be returned after the testing
Please see ACF Cancellation Policy enclosed.

One(1) application check in the amount of (check one)

_____ \$100.00 for ACF member (includes a host fee of \$50.00) you must list
your ACF number on application

_____ \$150.00 for non-member of the ACF (includes a host fee of \$50.00)

Candidate's Signature: _____ Date: _____

Make checks payable to: **ACF Minneapolis Chef's Chapter**

Please submit application and both checks to:

Robert Velarde, CEC
5855 Quebec Ave N
Crystal, MN 55428

Cancellation Policy

The test site may choose to collect a deposit from each test candidate. The ACF national office recommends the following policy:

- 1) A maximum deposit of \$100.
- 2) If the candidate cancels at least 2 weeks prior to the exam, 100% of the deposit is refunded.
- 3) If the candidate cancels less than 2 weeks prior to the exam, 50% of the deposit is refunded.
- 4) If the candidate does not notify the test administrator that they are canceling prior to the test date, no portion of the deposit is refunded.
- 5) Any deposits being refunded will be returned to the test candidate within 30 days of the test date.
- 6) The candidate will receive a copy of the policy and sign it at the time of registration.

Should the test site administrator deem it necessary to change the above policy to better fit the needs of their test site, they should submit a copy of their cancellation policy to the ACF national office.